**Annual General Meeting and Ordinary Meeting of Denby Dale Parish Environment Trust**

**Date:** Tuesday 12th November 2024 at 7.00pm

**Location:** Council Offices, Skelmanthorpe

**Present:** Jeremy Patterson (Chair and Trustee) (JP)

 David Wilde (Denby Dale Parish Council Countryside Officer) (DW)

Graham Coultish (Trustee) (GC)

Richard Brook (Parish Councillor) (RB)

Phil Slater (Treasurer and Trustee) (PSl)

 Craig Westwood ( Design Services and Trustee) (CW)

Peter Senior (Trustee) (PS)

 Maxine Senior (Trustee – Secretary ) (MS)

 Adam Johnson – (Apprentice with Denby Dale Parish Council Countryside Officer)

**Apologies:** Andy Wickham (Kirklees Council)

Polly Ann Flinders (Parish Councillor) (PF)

**Annual General Meeting**

**Chairman’s Report**

It has been business as usual. DDPET have dispensed a number of grants throughout the year, equal to the grant given by the Parish Council.

Parish council have given £6000 grant.

Membership – new members would be welcome but currently have enough to run.

**Election Of Chair**

Jeremy Patterson - Proposed by: Phil Slater

 Seconded by: Peter Senior

**Election of Treasurer**

Phil Slater- Proposed by: Peter Senior

 Seconded by: Jeremy Patterson

**Election of Secretary**

Maxine Senior- Proposed by: Jeremy Patterson.

 Seconded by: Phil Slater

**Treasurers Report**

Refer to the ordinary meeting minutes.

**Election of Trustees**

No resignations have occurred. Trustees re-elected

**Any Other Business**

RB advised that there will be a Denby Dale Parish Council meeting in November to discuss next grant. He thanked the group for the information re the grants that DDPET have provided reporting this to be helpful and valued. JP thanked MS, secretary for completing the report.

It was suggested that going forward the secretary would be responsible for the calendar – this involves sending copies of the approved meeting minutes and meeting reminders.

The current DDPET mailing list is still extremely long over 60. JP has previously contacted all requesting anyone to contact them if they wish to be removed from the list. The secretary(MS) has been asked to review this list again – MS asked if contacts could be sent an email and asked if they wished to continue to be on the list. This was agreed

As part of this new role it was agreed that the secretary MS would require a DDPET e-mail.

ACTION

C W to set up a DDPET e-mail for MS

JP to forward mailing list

AGM – meeting finished at 7.40pm

**Ordinary Meeting**

**Minutes of Last Meeting (held 17.09.24)**

Minutes of last meeting were agreed.

**Matters Arising**

Clayton West Millenium are still awaiting planning permission

Garganey – need to provide bank details so approved grant of £1000 has not been paid

Friends of the Dearne are aware of the double payment but the repayment of £560 to DDPET still needs to be completed

**Grant Applications**

**Cumberworth Community Association: £1000**

For removal of two sycamores and pruning of two others on land maintained and cultivated by CCA but owner of land is unknown. Consent from Kirklees Tree Officer is required.

Decision- Further information is required prior to a decision being made re ownership of the land. PSl suggested that A Wickham form Kirklees to be asked to assist with ascertaining ownership of the land.

Action – DW to contact A Wickham

 JP to contact the secretary of CCA

**E-Mails**

RB not getting emails regarding the grant applications. Grant applications are sent to the Trustees. Discussion as to whether RB could become a trustee , RB needed to seek advice on this

RB is currently an executive committee member and PF an ordinary member.

JP to forward email addresses to CW.

**Financial Report**

Current balance: £9369.10

After:

 Payments to : Denby Dale Walkers are Welcome £500.00

 IONOS Cloud £9.60

 IONOS Cloud £28.80

Payments from: Denby Dale Parish Council £6,000.00

**Countryside Management Project Report**

DW and AJ have continued to work with lots of local projects including: Ecofest; an ecological survey at Churchfield; Emely Millenium Project; Wither Wood; Parkgate Project; Well being garden at Churchfield and Skelmanthorpe Community Orchard.

AJ has begun the stage 4 apprenticeship course

**Website**

Working well and the transition is complete from the old to new site. The on-line application from has now been sorted.

Discussion regarding cloud storage and if this is needed as added as further charge. CW queried if may be required for the e-mails.

CW noted that there had been previous charges for legacy payments for the database but this is all sorted now/

Action – JP to contact IONOS re cloud storage

**Correspondence**

None

**Any Other Business**

Kirklees Climate Commission – they are seeking additional commissioners

Charity Commission – JP has still not heard and needs to contact them again

**Future Meeting Dates**

Tuesday 28th January 2024 at 7pm at Skelmanthorpe Council Offices

Tuesday 25th March 2024 at 7pm at Skelmanthorpe Council Offices

Tuesday 20th May 2024 at 7pm at Skelmanthorpe Council Offices

Tuesday 22nd July 2024 at 7pm at Skelmanthorpe Council Offices

Tuesday 23rd September 2024 at 7pm at Skelmanthorpe Council Offices

Tuesday 11th November 2024 at 7pm at Skelmanthorpe Council Offices - AGM